



Attendance Policy School Specific Key Information

School	Sutton Park Primary School
Telephone number	01482 825502
Email	admin.suttonpark@hcat.org.uk
Headteacher	Elizabeth Lee
Strategic School Attendance Lead	Sarah Bradshaw
School Attendance Officer	Lisa Williamson
Designated Safeguarding Lead	Lisa Williamson
Deputy Designated Safeguarding Lead	Wendy Moses
School SENCo	Rebecca Rounding
Trust Attendance Lead	Jo Beeston
Trust Safeguarding Lead	Suzanne Wilson Suzanne.wilson@hcat.org.uk

School Hours

Start of the school day.	8.45 am
Registers close.	9.00am
End of the school day.	3.15 pm